

AGREEMENT FOR SPONSORED VOLUNTARY SERVICES

(Act of May 18, 1972, P.L. 92-300, as amended)

1. Name of Sponsor/Organization

Pacific Crest Trail Association

2. Address (*Street, City, State, ZIP Code*)

5325 Elkhorn Blvd., Suite 256, Sacramento, California 95842

3. We desire to make available the volunteer services of the following person(s) to assist with the Forest Service work.

Members of the Pacific Crest Trail Association (PCTA) or those volunteers recruited by the PCTA.

4. Description of work to be performed:

Work will be performed on the trails including, but not limited to, the Pacific Crest National Scenic Trail (PCNST) and its feeder trails, on the Mt. Hood National Forest as agreed upon by the PCTA and the Forest Service (FS). Work will involve accomplishing a variety of trail maintenance tasks including, but not limited to, signing, condition surveys and construction and maintenance activities. Work will involve traveling from the trailhead to the worksite, frequently on steep and uneven terrain.

On the PCNST, work will involve, but not limited to, an initial survey of this section of trail as soon as possible after the snow melts to remove logs (providing the volunteers have received the proper training and are certified as a chainsaw operator for the diameter trees being cut). If not saw certified, the volunteers should report the number of trees down, their location and approximate diameter on the Trail Condition Report.

Other trail maintenance trips will be scheduled as dictated by the trail conditions encountered on the initial trip. Tasks may include: limb and rock removal from the trail tread, drainage and culvert cleaning, removing brush, logs and downed trees from the clearing limits, removing small slides, slough, etc. from the trail clearing width and maintaining existing structures such as bridges, puncheon and turnpikes. Occasionally sign inventory and/or maintenance work will be included. A Fall trip will be performed before the winter snows, in which all existing drainages are maintained.

The list of trail maintenance projects will be coordinated with the designated FS liaison or project manager (see list below) prior to work starting for the season. It is the responsibility of PCTA to contact the FS liaison for each district to schedule actual work days as well as make arrangement to receive training and documentation to insure the work accomplished is both to FS safety and technical standards. An appropriate lead time is needed for the FS liaison to properly facilitate the coordination of these projects. PCTA will notify the FS when 'recon and scouting' outings are planned. Optimally at least two weeks lead time will be given to properly facilitate the coordination of projects, but shorter lead times are acceptable when agreed on by both parties. Notification of canceled work parties will be given as soon as possible.

A brief report shall be submitted within one week of completing each work party. This report needs to include: list of participants and hours worked, distance traveled, work accomplished, trail conditions and additional work identified. The attached forms "PCNST Trail Volunteers/Work Signup" and "Trail Condition Report" should be used for this purpose and a copy sent to the agency contact for which the work was performed.

FOREST SERVICE DISTRICT LIAISONS

Ken Kollas
Hood River Ranger District
6780 Highway 35
Mount Hood-Parkdale, Oregon 97041
541-352-6002 x643
kkollas@fs.fed.us

Kathleen Walker
Zigzag Ranger District
70220 East Highway 26
Zig Zag, Oregon 97049
503-622-3191 ext. 641
kwalker@fs.fed.us

Jacquelyn Oakes
Clackamas River Ranger District
595 NW Industrial Way
Estacada, Oregon 97023
503-630-8815
joakes@fs.fed.us

While working, volunteers will need to provide and wear long pants, long sleeved shirts, gloves and boots with skid resistant soles. Use of safety equipment such as hard hats and eye and ear protection will be outlined in the JHA and will be provided by the FS. A FS radio will be provided for all scheduled work parties and an emergency communications plan will be established and discussed.

All work will comply with FS Health and Safety guidelines as outlined in the Health and Safety Codebook and current safety policies. A current project Job Hazard Analysis (JHA) will be created by the FS project manager and given to the PCTA lead for the project. This JHA will be discussed with all participants prior to the start of work. Documentation that the JHA has been covered will be shown by volunteer's signatures either on the JHA or the daily sign in log.

Volunteers should be prepared for inclement weather. Volunteers will need to provide their own raingear, lunch and pack to carry their gear in.

A list of emergency contact numbers for participants will be created and maintained by project leaders for the PCTA for each work project.

VOLUNTEER RECRUITMENT AND TRACKING FOR THE MT. HOOD SECTION OF THE PCNST

The PCTA will recruit as well as follow up on leads for prospective volunteers referred by the FS or other organizations. This may involve networking and providing information about FS typical volunteer opportunities on the PCNST, generally both 'adopt-a trail' sections and regularly scheduled PCTA trail maintenance work parties.

The PCTA will monitor volunteer accomplishments on the PCNST; work with the FS to analyze trends, develop future recommendations as well as recognize the efforts of volunteers on the Mt. Hood's section of the PCNST.

The PCTA will assist with the identification of training needs and oversight of volunteers adopting sections of the PCNST as assigned by the Forest Service. Each adoptee liaison will be contacted after the PCTA submits their proposed project schedule to discuss a maintenance strategy for the season.

The PCTA will assist with other duties specifically agreed to by the FS which enhance the management of the PCNST.

Participant names and time worked on recruitment efforts will be provided annually (by October 5th) to Shelley Hakanson, Forest volunteer coordinator (shakanson@fs.fed.us) via an internet link to the PCTA website.

5. The above-described work will be contributed to the Forest Service. Except as provided below, the work performed by the participants will not confer on them or on our employees, or officers, the status of federal employees.
6. We will provide the Forest Service with a list of participants and volunteer hours contributed to accomplish the work in item 4 above.
7. We will obtain parental or guardian consent for each individual less than 18 years of age and will comply with child labor laws.
8. Dana Berthold is hereby designated to serve as our liaison with the Forest Service in day-to-day operations under this agreement.
9. We understand that either the Forest Service, or we, may cancel this agreement at any time by notifying the other party.
10. The PCTA will discuss the type of work that volunteers will be involved in before each project. Any physical limitations that would either be aggravated by or restrict participation of members of this group to participate in the volunteer work described above will be noted on the daily sign in log.
11. This agreement only includes the volunteer services of individual members of the PCTA as well as those volunteers recruited by the PCTA and is not meant to include any stock. If an individual chooses to use stock, they are fully responsible for any loss, injury to or by the stock. All stock use must be reported to and coordinated with the District liaison prior to the start of work.

Signature (<i>Designated Liaison for Sponsored Group/Organization</i>)	Date
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ACCEPTANCE FOR THE FOREST SERVICE

The Forest Service agrees, while this agreement is in effect, to:

1. Provide such materials, equipment, and facilities as are available and needed in performing the work described above.
2. Provide necessary incidental expenses of sponsored participants to the extent such expenses cannot be borne by the sponsor, and to the extent Forest Service funds are available.
3. Consider the participants as federal employees for the purpose of tort claims and compensation for work injuries, to the extent not covered by the sponsor.
4. Authorize sponsored participants to operate federal motor vehicles when necessary, provided participants are licensed to operate a FS motor vehicle.
5. The FS is responsible for the development of any additional volunteer agreements for groups and individuals who wish to participate in PCTA volunteer activities (such as 'adopt-a trail').

6. Signature (Forest Service Officer)	7. Title	8. Unit	9. Date
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Forest Service reimbursement for sponsored participant's necessary incidental expenses are as follows:

	Yes	No		
a. Subsistence	<input type="checkbox"/>	<input type="checkbox"/>	(amount if yes) _____	remarks: _____
b. Transportation Allowance	<input type="checkbox"/>	<input type="checkbox"/>	(rate if yes) _____	remarks: _____
c. Provide Lodging	<input type="checkbox"/>	<input type="checkbox"/>	remarks: _____	
d. Other:	_____			

TERMINATION OF AGREEMENT

1. Agreement Terminated on (<i>Month, Day, Year</i>)	2. Signature (<i>Forest Service Officer</i>)
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JHA or tailgate safety documentation for the project will be attached to this agreement.